



Kalamazoo

YWCA Kalamazoo
Michigan
353 E. Michigan Ave.
Kalamazoo, MI 49007
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www.ywcakalamazoo.org

ERT-SA Intern Position Description

Intern Position: Emergency Response Team

Department: Victim Services

Supervisor: Sherry Brockway, Director, Emergency Response Services

Compensation Range: Uncompensated

Location: Downtown Site and On-Call

Hours of Work: According to the interns schedule and hourly requirement

Mission Statement: Mission Statement: Eliminate racism, empower women, and promote peace, justice, freedom and dignity for all.

Primary Function: The position requires a dedicated individual who will uphold the confidentiality of all client and agency information while providing critical support and advocacy for primary and secondary victims of domestic violence, sexual assault, and human trafficking.

Qualifications:

1. Must be currently enrolled in BA, MA, or in a related field of interest
2. Ability to respond within 60 minutes of a page
3. Listen with compassion to someone in crisis
4. Demonstrate patience and a non-judgmental attitude in relation to the survivor's interests and attitudes
5. Ability to remain calm and work under pressure
6. Proficiency in Spanish preferred but not required

Statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required.

Responsibilities:

1. Respect the confidentiality of all client/agency information
2. Respond to pages when YWCA receives calls reporting a domestic assault, sexual assault, or human trafficking from police and hospitals
3. Provide support and advocacy to primary and secondary victims of domestic violence, sexual assault and human trafficking
4. Adhere to policies and procedures of YWCA
5. Complete 15-hour Emergency Response training provided by YWCA



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Training Requirements:

- 1. Sexual Assault Nurse Exam (SANE) and Emergency Response Team 15-hour training provided by YWCA in collaboration with other agencies.
2. General understanding of issues related to racial and gender issues and injustice, equality, equity, Women's Rights.

Training Covers:

- 1. Domestic assault laws and information on legal processes.
2. Information on evidence collection/medical concerns.
3. Power and control wheel and common reactions to assault.
4. Issues of diversity.
5. Basic empathy skills.
6. Role play
7. Self-care for caregivers/support providers.

Intern Signature: _____ Date: _____

Supervisor's Signature: _____ Date: _____